
**Minutes of the Annual General Meeting of Licensees of the
College of Immigration and Citizenship Consultants**
Held at 1:30 pm MT, Thursday, November 27, 2025
At the Calgary TELUS Convention Centre, Calgary, Alberta and via Zoom

1. WELCOME AND LAND ACKNOWLEDGEMENT

Victoria Rumble, Corporate Secretary of the College of Immigration and Citizenship Consultants (College) welcomed the licensees who were present in person and virtually on behalf of the Board of Directors.

Victoria Rumble acknowledged that Calgary is located on Treaty 7 territory, the traditional lands of the Blackfoot Confederacy—including the Siksika, Piikani, and Kainai Nations—as well as the Tsuut'ina Nation and the Stoney Nakoda. She noted that the region is also home to the Métis Nation of Alberta and shared that the name "Calgary" originates from the Blackfoot term Moh-kíns-tsis, referring to the area where the Bow and Elbow Rivers meet. She emphasized the generations of stewardship these communities have shown and honouring their enduring connection to the land in the spirit of reconciliation. She further highlighted the organizers' respect for the Treaty process and their commitment to collaboration with First Nations, Inuit, and Métis peoples in truth, reconciliation, and partnership, extending recognition to virtual participants across Canada whose locations are situated within lands covered by seventy treaties and agreements.

Victoria Rumble then invited Elder Ruby EagleChild from Kainai First Nation to share a prayer for the College. The Kainai Nation, also known as the Blood Tribe, is a prominent First Nation in southern Alberta, with a rich cultural heritage and a significant historical presence.

2. INSTRUCTIONS FOR PARTICIPATION

Victoria Rumble reported that the meeting welcomes participation in both English and French with simultaneous interpretation available. She noted that attendance was restricted to College licensees In Good Standing, Directors, the Auditor, and College and event staff. She then provided voting information and instructions.

3. NATIONAL ANTHEM

Everyone present was requested to rise for the playing of the National Anthem.

4. REMARKS FROM HON. LENA DIAB - MINISTER OF IMMIGRATION, REFUGEES AND CITIZENSHIP

The Hon. Lena Diab, Minister of Immigration, Refugees and Citizenship, was unable to attend the AGM in person and provided a recorded address to licensees.

5. MEETING OPENING

Victoria Rumble outlined the meeting logistics and voting procedures for all licensees in attendance and invited everyone to join the reception following the meeting to meet the Board of Directors.

6. CALL TO ORDER

Stan Belevici, Chairperson of the Board of Directors, called the Annual General Meeting of licensees to order at 1:50 pm Mountain Time (MT).

Stan Belevici advised that the purpose of the meeting was to conduct the annual business in accordance with the College Act and By-Laws. He reported that the agenda, circulated with the Notice of Meeting, included the approval of the minutes from December 5, 2024, presentation of reports on key areas, introduction of the transitional Board of Directors, and a question period.

7. NOTICE OF MEETING

Victoria Rumble advised that the prescribed notice of the Annual General Meeting had been sent to all licensees In Good Standing on October 14, 2025. She advised that the notice package included the meeting agenda, minutes of the previous Annual General Meeting held on December 5, 2024, the Information Circular with details on the business to be considered, and the College's annual report containing the audited financial statements. She stated that a form of proxy was included in the notice package allowing licensees who could not attend the meeting to appoint a proxy holder to vote on their behalf.

8. SCRUTINEER'S REPORT – DECLARATION OF QUORUM

Victoria Rumble received the scrutineer's report. She noted that 10 licensees In Good Standing, represented in person or by proxy, comprised the quorum necessary to transact business. She advised that the scrutineer's report indicated that there were 92 licensees in attendance in person, 443 licensees attending and registered to vote online, and a further 2 represented by proxy. She stated that a copy of the Scrutineer's report shall be retained with the Minutes of the meeting.

With quorum having been met, the meeting was duly called and properly constituted for the transaction of business.

9. INTRODUCTION TO AUDIENCE VOTING PROCEDURE

Victoria Rumble provided detailed information on submitting votes for the resolutions outlined in the Information Circular. She stated that eligible licensees could vote in person, online, or by proxy on the agenda, previous meeting minutes, and the termination of the meeting.

10. APPROVAL OF AGENDA

Stan Belevici reviewed the agenda for the Meeting with attendees to include:

- Approval of the Minutes of the Annual General Meeting on December 5, 2024
- Remarks from the Hon. Lena Diab, Minister of Immigration, Refugees and Citizenship
- Report of the Chairperson of the Board of Directors
- Report of the Chairperson of the Finance and Audit Committee
- Introduction of the transitional Board of Directors
- Question and Answer Period

On a motion duly made and seconded the following motion was carried:

BE IT RESOLVED THAT the Agenda for the Annual General Meeting of licensees, be and is hereby approved as presented.

RESOLUTION PASSED (248 voted in favour, 2 opposed, 2 abstaining)

11. APPROVAL OF PREVIOUS MINUTES

A draft of the previous minutes had been circulated with the notice of the Meeting.

On motion duly made and seconded the following motion was carried:

BE IT RESOLVED THAT the Minutes of the 2024 Annual General Meeting of licensees of the College held on December 5, 2024, be and are hereby approved, with immediate effect.

RESOLUTION PASSED (339 voted in favour, 12 opposed, 21 abstaining)

12. REPORT OF THE CHAIRPERSON OF THE BOARD OF DIRECTORS

Stan Belevici, Chairperson of the Board, addressed the Meeting on behalf of the Board of Directors and welcomed Kate Lamb, Interim President & CEO, who brings extensive executive leadership experience, most recently as Chief Operating Officer at the Law Society of Ontario. He noted that the Board looks forward to working with Kate Lamb in advancing the College's priorities while continuing the search for a permanent CEO.

Reflecting on the past year, Stan Belevici noted the profession's shared pride in serving newcomers to Canada and reaffirmed the College's commitment to ensuring informed choice and ethical, professional immigration and citizenship advice. He reported that guided by its core values of transparency, integrity, accountability, excellence, fairness, and communication, the College achieved significant progress toward its strategic goals—reducing its legacy complaints backlog by 85%, strengthening enforcement against unauthorized practitioners, enhancing public access to disciplinary decisions, and reaching a global audience through its fraud prevention campaign.

He reported high satisfaction across educational programs, growth in partnerships with government and academic institutions, and the launch of the College's first Research Fellowship with Toronto Metropolitan University. Looking ahead, Stan Belevici highlighted 2026 as a pivotal year, with the federal government finalizing Regulations under the College Act to complete the regulatory framework. The College, he said, will continue collaborating with IRCC, updating by-laws, and preparing licensees for new requirements. He concluded by thanking licensees, staff, the Leadership Team, and the Board for their continued professionalism and dedication to public trust.

13. REPORT OF THE CHAIRPERSON, FINANCE AND AUDIT COMMITTEE

Tim D'Souza, Chairperson, Finance and Audit Committee, reported that the Committee met five times over the past year to oversee the College's financial performance, risk management, and compliance obligations. He advised that the College received an unqualified audit opinion from Doane Grant Thornton, LLP, confirming that its financial statements fairly represent its position.

In 2025, he indicated, total revenue was \$25.9M, up \$0.4M from 2024, driven by higher participation in mentoring and specialization programs, partly offset by lower interest income. Expenses totaled \$25.8M, increasing by \$1M mainly due to enhanced communications, professional conduct activities, and staff additions, offset by lower bad debt, bank fees, and rent. Net income was reported as just under \$55K. He indicated that the College remains financially strong, with net assets of \$27.9M, including allocations for the Compensation Fund, insurance, reserves, and six months of operating funds. Investments and cash were noted to be held securely in low-risk accounts with stable returns.

14. INTRODUCTION OF TRANSITIONAL BOARD OF DIRECTORS

Stan Belevici noted the College Act provides for the College to be governed by a transitional Board of nine Directors: four College licensees and five non-licensees appointed by the Minister. These appointments were completed in May of 2022.

He reported that the licensee Directors are the Chairperson and Vice-Chairperson, and two other Directors chosen from the Council Board in office immediately before the date of continuance. The following individuals comprise the transitional Board of Directors:

- Stan Belevici, RCIC-IRB, Chairperson
- John Burke, RCIC, Vice Chairperson
- Normand Beaudry
- Richard Dennis, RCIC
- Tim D'Souza
- Jennifer Henry
- Ben Rempel
- Jyoti Singh

15. Q&A PERIOD

The Chairperson and the Corporate Secretary addressed 20 pre-submitted questions from licensees, covering a wide range of topics. Questions were grouped by theme, and the College made every effort to provide comprehensive responses within its purview.

16. CLOSING REMARKS

The Chairperson thanked all licensees for attending the AGM, both in person and online, and expressed gratitude for their continued commitment to maintaining the highest standards of professionalism and ethical conduct. He stated that he looked forward to continued collaboration in the year ahead.

17. TERMINATION

There being no further business, on motion duly made and, seconded the following resolution was carried:

BE IT RESOLVED THAT the Annual General Meeting of licensees of the College of Immigration and Citizenship Consultants be and is hereby terminated.

RESOLUTION PASSED (278 voted in favour, 14 opposed, 9 abstaining)

Stan Belevici, RCIC-IRB
Chairperson

Nithiya Paheerathan
Recording Secretary